

**Minutes of the
NOOS Annual Meeting
(NOOS Business Meeting)
29/10/2015
Met Office, Exeter, UK**





Chair: Henning Wehde (IMR)

Rapporteur: John Siddorn (Met Office)

Present: Jon Rees, Kate Collingridge (CEFAS), Kai Herklotz, Stephan Dick (BSH) Martin Verlaan (Deltares¹) Marc Philippart (RWS²), Johan Söderkvist, Bjarne Büchmann, Niels Holt (FCOO), Bruce Hackett, Øyvind Sætra (Met Norway) Lesley Rickards (BODC/NERC), Thomas Hammarklint (SMHI) Eric Buch (EuroGOOS), Johannes Schulz-Stellenfleth (HZG) Sebastien Legrand (OD Nature³), Rachel Furner (Met Office)

¹ Also representing KNMI

² Also representing KNMI

³ Also representing MDK

Minutes

1. Adoption of Agenda

Agenda was adopted

2. Appointment of rapporteur

John Siddorn was appointed rapporteur

3. Minutes of previous Meetings; Status of actions

It was agreed that the minutes from previous meetings should be circulated with the Agenda in future.

Action Henning: To circulate minutes of 2015 meeting with agenda for 2016 meeting.

ALL: Check the consistency and the availability of the national data in NOOS portal. *On going*

The benefits of having a “master list” of observations data was highlighted both at the Business Meeting and in previous days.

Action Kai: With the support of Susanna Tamm to compile a master list of NOOS data.

ALL: Make sure that the member reports for 2013 and 2014 are uploaded on NOOS website. *Closed.*

Member reports have not been received from many of the NOOS members this year.

Action All: to have their reports compiled and with Henning by end of Nov 2015.

Action All: to have future annual reports completed and available before the Annual Meeting.

Action Stephan: to circulate a brief description of how to upload reports to the new website.

ALL: Common possibilities for funding, and good ideas what to spend it on. *On going*

ALL: Check if contacts and members are correct in MME project fact sheet on website. *Open.*

ALL: Check already what can be improved on the present website, like dead ends, empty links, Seprise, etc. *Closed.*

The new web site was presented and looks good. The content from the old site has to some extent been transferred, and some checking has been done but dead links etc. may still exist

Action All: Check the new website for content, dead links etc. and make sure details on your institute is included and correct. Feedback comments to Stephan.

ALL: Who is willing to follow up Kai Soetje in the website group as he retires in 15 months.

Stephan agreed to replace Kai as the website owner.

ALL before October 2014: Send your presentation (pdf) to Henning. *Closed.*

Henning: Arrange that all presentations will be on the website. *On going.*

Action Stephan: To create a meeting area to allow uploading of reports and presentations.

Action All: Upload 2015 meeting presentations to the website, or send to Henning to do so.

It was recalled that Bjarne had mentioned producing a report on ensembles which would be of interest to a number of members.

Action Bjarne: To make ensembles report available once completed.

Marc: Collect the wishes for the BMA and adjust the BMA to them. Closed.

Marc: Let the operators get to know each other and exchange telephone numbers so that they can contact and help each other when needed. Closed.

There was limited enthusiasm to pursue this exchange of contacts as many operators already had good bilateral links, and showed limited enthusiasm to expand them

Marc: Try to revive the running of the Ferrybox Beverwijk-Esbjerg-Bergen. Closed.

The attempt was made but unsuccessfully.

Action Henning: To contact Bergen operators of B-E-B FB to try and rejuvenate it, by mid Nov.

Henning: Contact passive NOOS members to check their interest in NOOS and ask if they want to be on the NOOS mailing list. *On going.*

Henning has contacted a number of inactive members. French members are not active. IFREMER are moving away from OpOc and therefore finding it hard to engage. SHOM have not replied. MeteoFr consider their role in OpOc to be represented by Mercator.

Action Henning: to contact Pierre-Yves Le Traon and IBI co-chairs to discuss NOOS involvement.

Caroline Cusack has replaced Glenn Nolan at the Marine Institute.

Action Henning: to contact Glenn Nolan to understand the Marine Institute position regarding NOOS.

It was suggested that at forthcoming meetings hosts invite local externals so that they can join the meeting and learn a bit more about NOOS.

Action Niels: to advertise the NOOS AM to potentially interested parties.

It was agreed that NOOS would, as EuroGOOS do, be open to the idea of non-governmental organisations being part of NOOS>

Action Henning: to check NOOS MoU and rules to ensure that it is possible for NGOs to be members.

Henning: before October 2014: Distribute EuroGOOS working groups including the names who are in there to all NOOS members and invite all to volunteer to join EuroGOOS working groups. Done.

Henning presented an outline vision for NOOS, and will continue to work on this.

Henning: Develop vision to define our role and enlarge NOOS visibility (after Copernicus is more clear). On going, draft to be circulated by end October.

Henning: Ask Patrick to make the Emodnet bathymetry available. Closed.

EMODNET Bathymetry is now available, and is being used at the Met Office to develop a new model bathymetry.

Action Rachel: To make Met Office development of EMODNET bathymetry available to all partners.

Henning: Ask Dave Mills to set up a plan to activate EMECO. Closed.

A new sub-contractor has been commissioned to develop EMECO, and they are rebuilding the platform to better meet the requirements.

Action Kate: To present EMECO at the next NOOS meeting.

Henning: Ask the NOOS members to sign the EuroGOOS agreement. Closed.

All EuroGOOS members have or will soon have signed. EuroGOOS Secretariat will be open to visiting new potential members to discuss what EuroGOOS could offer them. Presently EuroGOOS has 40 members from 19 countries.

Caroline: Create wave inventory of available data. Open.

Deltares: Extend transect output with 1hr timeseries (besides the 2-tidal mean flow). Closed.

Deltares cannot presently provide hourly data, and will continue to work on this. A number of partners are presently similarly unable to do so.

Action All: If not presently doing so, extend transect output to include 1hourly timeseries.

Jacob: Form the new website group. Closed.

Niels: Form the new website group. Closed.

Kai: Form the new website group. Closed.

See previous actions – website is now being led by Stephan.

John: Initiate working group validation. Done.

John: Invite ESurfmar (Pierre?) for the next annual meeting. Closed.

John: Send an email to all asking who is interested to join this validation group. Closed.

Following the validation workshop it was agreed to progress with the plan as presented by Jan.

Action Jan: To email NOOS members to get names of those interested in working on validation working group

Action Jan: To start discussions on data exchange by circulating the details on how Godae IV-TT exchange data for the class 4 metrics.

Lucia: Check Meteo-France for their interest in NOOS and if they want to be on the NOOS mailing list. Closed.

Lucia: Consult Ifremer whether she will join the steering group. Closed

4. NOOS Chairman report

Henning presented his activities representing NOOS. There was a discussion on the role of ROOS chairs in EuroGOOS. Erik explained there is now to be an invitation to ROOS chairs to attend EuroGOOS Board Meetings except where circumstances make that inappropriate (Staff in Confidence etc.)

5. Discussion and decision on NOOS-services, projects and new projects/initiatives

NOOS projects were well discussed during the meetings. Wave project was discussed and it was agreed to extend the wave exchange to forecast periods.

Action Martin: To update wave project to include forecast exchanges and to collaborate with Validation WG to ensure any synergies are taken advantage of.

A lengthy discussion was had on the JRC proposal for exchange of surge data as part of a surge bulletin for ERCC.

There are 3 separate components to the question, i) do we as NOOS agree that it is sensible for the ERCC to be running their own surge model, ii) do NOOS members feel they will benefit from the production of a bulletin that incorporate a number of partners forecasts and iii) is increased preparedness of JRC likely due to these bulletins, and is that to our benefit?

Overarching these questions is the political and governance dimension which needs to be considered. Most importantly will the involvement of ERCC in surge warnings be problematic and muddy the waters?

Action Martin: Set up a subgroup to develop the advice on how to respond to the JRC request for surge exchange,

6. Decision on progress NOOS-activities (partners, web-site, services, projects)

Erik volunteered that Dina from the EuroGOOS secretariat would provide support for getting news items onto the NOOS website. The pros and cons of having the same news on the NOOS and EuroGOOS websites was discussed, and it was agreed that would be a good thing to get regular news even if it did not directly relate to the NOOS area.

7. Collaboration with the other ROOSs and EuroGOOS

Nothing to report

8. Review status of signatories to NOOS MoU, identify any candidate additional partners.

Nothing to report?

9. Elections or reappointments of Steering Group Members.

Steering group consists of: Henning Wehde chair (since 2011); Bruce Hackett (2014), Sebastien Legrand (2014); Stephan Dick (2012), Jon Rees (2014), John Siddorn (2013).

Henning Wehdes term ends in 2015, he can be reappointed for another term

Bruce is nearing retirement and is gradually transitioning his NOOS role to Oyvind. He suggested therefore that he may step down from the Steering Group early. His experience will be missed and right now there is no available replacement who has the right qualities to replace him. He is therefore to remain on the Steering Group, for which we are all very thankful.

The re-election of Henning to the Chair of NOOS was discussed and it was unanimously agreed that he is an excellent chair, and should remain. Hurrahh!!

10. Format, place and date for the NOOS Annual Meeting 2016.

FCOO have volunteered to host, in Copenhagen next year. Date was agreed to be October same days as this meeting (Tues- Thurs noon to noon). The Workshop was a success, and it was suggested to have one next year too, perhaps on waves.

11. Date and venue for next Steering Group & Projects meeting

To be associated with either EuroGOOS Annual Meeting or similar.

12. AOB

None